

Jane Hanley

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EDUCATION

University of Denver, Daniels College of Business

Denver, CO

Bachelor of Science Business Administration – Marketing

Expected Graduation: June 2021

Minor in Writing

Overall GPA: 3.50

Corvinus University of Budapest

Budapest, Hungary

Study Abroad

September 2019 – December 2019

PROFESSIONAL EXPERIENCE

Live Nation

Westbury, NY

Marketing Intern

June 2019 – August 2019

- Posted consistent and relevant media and promotions on Live Nation's different social media platforms
- Arrived promptly before shows to ensure advertisements at the venue were relevant to patrons
- Created detailed marketing plan for upcoming Food Truck Festival
- Worked as the onsite Live Nation contact for all summer concerts

The Crescent Beach Club

Bayville, NY

Waitress and Food Runner

June 2019 – August 2019

- Worked efficiently in a fast paced restaurant during the high season
- Provided exceptional client service to well-known local clientele as well as vacationing patrons
- Worked on a team of senior servers to help maximize table turnover during peak hours

Saint John's Church and School

Lattingtown, NY

Teachers Assistant

June 2018 – January 2019

- Arrived promptly to clean and organize classroom before the students arrived
- Created daily classroom schedule
- Read, approved, and filed tuition paperwork

COMMUNITY ENGAGEMENT

Delta Gamma Sorority

Denver, CO

University of Denver- Beta Chi Chapter

September 2017 – Present

- Organize multiple fundraisers throughout the year, including the Anchor Cup Soccer Tournament, to raise money for Service for Sight, a foundation that supports five schools for the visually impaired
- Collaborate with other chapters on campus to raise money and awareness toward drug addiction and abuse programs.

Adaptive Sports Foundation

Windham, NY

Volunteer Ski Instructor

November 2016 – March 2017

- Taught students of all ages with cognitive and physical disabilities how to ski
- Generated student profiles detailing their individual lessons
- Learned to adapt quickly and efficiently in a fast-paced, always changing environment

CoVenture

New York, NY

Boot Camp Participant

July 2016 – August 2016

- Accepted into a brief boot camp for CoVenture, a venture capital firm that builds software for portfolio companies
- Learned the inner workings of a start-up company from entrepreneurs

SKILLS & INTERESTS

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- Microsoft Certified – Word, Excel, and PowerPoint
 - Proficient in Adobe Acrobat, Apple Pages, Keynote, Instagram, and WordPress
 - Music, Travel, Skiing, and Boating